



Term Contract

Vendor No. 100247574
Contact Jeff Ward @501.779.2234
Your reference S0000000168

ROCK DOC LLC
ROCK SOLID SHREDDING
10010 W MARKHAM ST
LITTLE ROCK AR 72205-2130

Contract No. 4600051714
Date 09/21/2022

Contact Julia Shackelford
Telephone 501-371-6079
Fax 501-324-9311

Our ref. ST
Incoterms FOB
DESTINATION

Send Invoice To:

AS SPECIFIED ON AGENCY'S
PURCHASE ORDER

Ship To:

STATEWIDE DELIVERY
LITTLE ROCK AR 72201

Valid from: 10/01/2022
Valid to: 09/30/2024

Target value 500,000.00 USD

ADDENDUM AWARD: WHEN CAMPUS SITES ARE INVOLVED, MEANING MULTIPLE BUILDINGS WITH MULTIPLE CONTAINERS, THE CONTRACTOR MAY APPLY A MINIMUM CHARGE PER CONTAINER. PRICING WILL BE AGREED UPON BY BOTH PARTIES. THE GOAL OF THIS AMENDMENT IS TO ENSURE THE PROPER NUMBER OF CONTAINERS ARE BEING USED TO THE FULL CAPACITY FOR THE SERVICES BEING PROVIDED BY THE CONTRACTOR.

AWARD NO.: S000000168
COMMODITY: Statewide Shredding Services

Vendor Contact: Jeff Ward @ 501.940.9900
E-mail: jeffward@rocksolidshredding.com

THIS IS A NON-MANDATORY TERM CONTRACT ISSUED BY THE OFFICE OF STATE PROCUREMENT. THIS DOES NOT REPRESENT YOUR AUTHORITY TO PROVIDE SERVICES. THE ORDERING AGENCY WILL ISSUE A PURCHASE ORDER TO AUTHORIZE SERVICES. THIS CONTRACT CONSTITUTES ACCEPTANCE OF YOUR BID ALONG WITH ALL TERMS AND CONDITIONS THEREIN AND SIGNIFIES THE OFFEROR'S KNOWLEDGE AND ACCEPTANCE OF ALL TERMS AND CONDITIONS SET FORTH WITHIN THE INVITATION FOR BID.

CONTRACT PERIOD: The term of this contract shall be for a period of (12) months beginning October 1, 2023 through September 30, 2024 with option to renew five (5), one (1) year increments or a portion thereof upon mutual agreement. In no event shall the total contract term be more than seven (7) years.

PERMISSIVE USERS
State Agencies
Public School Districts

GENERAL CONDITIONS AND INSTRUCTIONS TO VENDOR:

All purchasing rules and regulations defined by the State of Arkansas apply to this document.

Handwritten signature of Edward R. Armstrong

Purchasing Official/Fiscal Officer

09/01/2023



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Political Subdivisions
Higher Education Institution

Table with 5 columns: Item, Material/Description, Target Qty, UM, Unit Price, Amount. Row 0001: 10104461 TECH SERVICE, SHREDDING ALL REGIONS AWARDED. \$41.00 TRIP FEE + \$0.18 PER POUND. ADDENDUM AWARD: WHEN CAMPUS SITES ARE INVOLVED, MEANING MULTIPLE BUILDINGS WITH MULTIPLE CONTAINERS, THE CONTRACTOR MAY APPLY A MINIMUM CHARGE PER CONTAINER. PRICING WILL BE AGREED UPON BY BOTH PARTIES. THE GOAL OF THIS AMENDMENT IS TO ENSURE THE PROPER NUMBER OF CONTAINERS ARE BEING USED TO THE FULL CAPACITY FOR THE SERVICES BEING PROVIDED BY THE CONTRACTOR.

Estimated Net Value 500,000.00

OUTLINE AGREEMENT AWARD TERMS AND CONDITIONS

- 1. GENERAL: All terms and conditions stated in the invitation for bid govern this contract.
2. PRICES: Prices are firm and not subject to escalation, unless otherwise specified in the invitation for bid.
3. DISCOUNTS: All cash discounts offered will be taken if earned.
4. TAXES: Most state agencies must pay state sales tax. Before billing, the contractor should contact the ordering agency to find out if that agency must pay sales tax. Itemize state sales tax when applicable on invoices.
5. BRAND NAME REFERENCES: The contractor guarantees that the commodity delivered is the same as specified in the bid.
6. GUARANTY: All items delivered are to be newly manufactured, in first- class condition, latest model and design, including, where applicable, containers suitable for shipment and storage unless otherwise indicated in the bid invitation. The contractor guarantees that everything furnished hereunder will be free from defects in design, workmanship, and material; that if sold by drawing, sample or specification, it will conform thereto and will serve the function for which furnished. The contractor further guarantees that if the items furnished hereunder are to be installed by the contractor, such items will function properly when installed. The contractor also guarantees that all

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applicable laws have been complied with relating to construction, packaging, labeling, and registration. The contractor's obligations under this paragraph shall survive for a period of one year from the date of delivery, unless otherwise specified in the invitation for bid.

7. **AWARD:** This contract award does not authorize shipment. Shipment against this contract is authorized by the receipt of a purchase order from the ordering agency. A written purchase order mailed or otherwise furnished to the contractor results in a binding obligation without further action by either party.

8. **DELIVERY:** The term of the contract is shown on the face of the contract award. The contractor is required to supply the state's needs during this term. The number of days required to place the commodity in the receiving agency's designated location under normal conditions is also shown. Consistent failure to meet delivery without a valid reason may cause removal from the bidders' list or suspension of eligibility for award.

9. **BACK ORDERS OR DELAY IN DELIVERY:** Back orders or failure to deliver within the time required may be default of the contract. The contractor must give written notice to the Office of State Procurement and ordering agency of the reason and the expected delivery date. If the reason is not acceptable, the contractor is in default. The Office of State Procurement has the right to extend delivery if reasons appear valid. If the date is not acceptable, the agency may buy elsewhere.

10. **DELIVERY REQUIREMENTS:** No substitutions or cancellations are permitted without written approval of the Office of State Procurement. Delivery shall be made during agency work hours only, 8:00 a.m. to 4:30 p.m., unless prior approval for other delivery has been obtained from the agency. Packing memoranda shall be enclosed with each shipment.

11. **STORAGE:** The ordering agency is responsible for storage if the contractor delivers within the time required and the agency cannot accept delivery.

12. **DEFAULT:** All commodities furnished will be subject to inspection and acceptance of the ordering agency after delivery. Default in promised delivery or failure to meet specifications authorizes the Office of State Procurement to cancel this contract or any portion of same and reasonably purchase commodities elsewhere and charge full increase, if any, in cost and handling to the defaulting contractor.

13. **VARIATION IN QUANTITY:** The state assumes no liability for commodities produced, processed or shipped in excess of the amount specified herein.

14. **INVOICING:** The contractor shall submit an original and two copies of an itemized invoice showing the bid number and purchase request number when itemized in the invitation for bid. Invoices must be sent to "Invoice to" point shown on the purchase order.

15. **STATE PROPERTY:** Any specifications, drawing, technical information, dies, cuts, negatives, positives, data or any other commodity furnished to the contractor hereunder or in contemplation hereof or developed by the contractor for the use hereunder shall remain property of the state, be kept confidential, be used only as expressly authorized, and be returned at the contractor's expense to the F.O.B. point, properly identifying what is being returned.

16. **ASSIGNMENT:** This contract is not assignable nor the duties hereunder delegable by either party without the written consent of the other party to the contract.

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17. CLAIMS: Any claims the Contractor may assert under this Agreement shall be brought before the Arkansas State Claims Commission (Commission), which shall have exclusive jurisdiction over any and all claims that the Contractor may have arising from or in connection with this Agreement. Unless the Contractor's obligations to perform are terminated by the State, the Contractor shall continue to provide the Services under this Agreement even in the event that the Contractor has a claim pending before the Commission.

18. LACK OF FUNDS: The state may cancel this contract to the extent funds are no longer legally available for expenditures under this contract. Any delivered but unpaid for goods will be returned in normal condition to the contractor by the state. If the state is unable to return the commodities in normal condition and there are no funds legally available to pay for the goods, the contractor may file a claim with the Arkansas Claims Commission. If the contractor has provided services and there are no longer funds legally available to pay for the services, the contractor may file a claim.

19. QUANTITIES: The state may order more or less than the estimated quantity in the invitation for bid.

20. DISCLOSURE: Failure to make any disclosure required by the Governor's Executive Order 98-04, or any violation of any rule, regulation, or policy adopted pursuant to that order, shall be a material breach of the terms of this contract. Any contractor, whether an individual or entity, who fails to make the required disclosure or who violates any rule, regulation, or policy shall be subject to all legal remedies available to the agency.

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