

PURCHASE CATEGORY AND TYPE

State purchases are generally broken into two categories: commodities or services. The purchase category is typically the initial factor to consider in selecting the method of procurement.

- A **commodity**, per Arkansas Procurement Law, includes all personal property, goods, leases of goods, and insurance as commodities.
- A **service** is the furnishing of labor, time, or effort by a contractor.

Arkansas Procurement Law defines two types of services:

1. PCS: Professional Consulting Services (See A.C.A. § 19-11-203.)

- The contractor provides professional services or consulting services.
- TSS OSP R1 19-11-203(b) defines consulting services as providing professional counsel and expert advice.
- TSS OSP R1 19-11-203(e) defines professional services as medical, legal, financial advisory, architectural, engineering, construction management, and land surveying services.

2. TGS: Technical and General Services (See A.C.A. § 19-11-203.)

- The work the contractor is to perform does not typically require a professional license.
- TSS OSP R1 19-11-203(g) defines technical and general services as the broad range of services that are not professional services.

Requisitioners must know if a service is PCS or TGS in order to create the purchase requisition correctly.