



**Instructions for Combined Certifications Form
 Israel Boycott Restriction; Illegal Immigrant Restriction
 Energy, Fossil Fuel, Firearms, & Ammunition Industries Boycott Restriction
 Scrutinized Company Restriction**

Agencies shall require a company that submits a bid or proposal for a contract to certify that it is not owned in whole or with a majority ownership by the government of the People's Republic of China (a "Scrutinized Company") and does not and shall not employ a Scrutinized Company as a contractor. See A.C.A. § 25-1-1203.

Agencies should require the anticipated awardee to complete and return certifications of the following:

- **Israel Boycott Restriction** – For contracts valued at \$1,000 or greater. See A.C.A. § 25-1-503.
- **Illegal Immigrant Restriction** – For contracts valued at \$25,000 or greater. See A.C.A. § 19-11-105.3.
- **Energy, Fossil Fuel, Firearms, and Ammunition Industries Boycott Restriction** – For contracts valued at \$75,000 or greater. See A.C.A. §25-1-1102.

If not provided by checkbox on a solicitation response signature page, a *Combined Certifications Form* for these restrictions is provided on the *Forms and Reporting* page of the Office of State Procurement website.

This form must be attached to the AASIS contract or purchase order, or a printed version must be kept in the solicitation record, for contracts with values meeting the dollar threshold requirement for all four restrictions.

Should a contract value not meet one or more of the required thresholds, the form for the singular applicable certification may be used.

Type of Procurement	Who acquires the certifications/forms
State Contracts: Resulting from OSP solicitations	OSP
State Contracts: Resulting from cooperative purchasing	OSP
Agency Contracts: Resulting from agency solicitations	Agency
Agency Contracts: Resulting from cooperative purchasing	Agency
Purchase Order: Released against a state contract	Not required - the certification is acquired when the contract is created.
Purchase Order: Released against an agency contract	Not required - the certification is acquired when the contract is created.
Purchase Order: Stand alone; not in reference to any contract	Agency

No Certification Required:

- (1) The requirement that a company certify that it does not boycott Israel or the above industries does not apply to a company that offers to provide the goods or services for at least twenty percent (20%) less than the lowest certifying business.
- (2) Vendors are not required to submit a certificate for purchases made with a p-card as they do not require a written contract.
- (3) With the exception of the Scrutinized Company certification, certification is required at the time a written contract is executed.
 - The Scrutinized Company certification is required when a company submits a bid or proposal.
 - Renewals or extensions of contracts do not require certification.