

4600053682 – Fisher Scientific Laboratory Equipment and Supplies Contract Overview

SCOPE OF THE CONTRACT

SP-16-0220 for Fisher Scientific Company LLC is available to provide Laboratory Equipment and Supplies and/or services throughout the State of Arkansas.

PERMISSIVE USERS

All eligible purchasers within the State of Arkansas including State agencies, educational institutions, local public procurement units, and political subdivisions are authorized to utilize the commodities and services offered under the terms and conditions of the contract.

AGENCY INSTRUCTIONS

- 1. Reference contract 4600053682 on all Purchase Orders.
- 2. There are no minimum or maximum ordering requirements.
- 3. If the purchases for services are expected to exceed the \$50,000 (in any contract year) threshold required for legislative review, State Agencies must create an Outline Agreement (OA) in AASIS referencing the OA # 4600053682.
- 4. State Agencies are responsible for obtaining the necessary reviews and approvals for all Outline Agreements, including, but not limited to, legislative review, reporting, and for entry into the TGS/PCS Portal.
- 5. If the Agency does not use AASIS as their purchasing system, use the Agency's standard operating procedure for creating Purchase Orders.

| TGS/PCS Portal | |
|------------------------------------|----------|
| <u>></u> \$25,000 to < \$50,000 | Reported |
| <u>></u> \$50,000 | Reviewed |