



Department of Transformation and Shared Services

Governor Sarah Huckabee Sanders

Secretary Joseph Wood

Director Edward Armstrong

Sourcewell Contract #040522-USF Foodservice Distribution for Government and Higher Education

Current Effective Dates: February 23, 2023 through June 3, 2026	
Potential Final Expiration Date: June 3, 2027	
Contract Administrator	Office of State Procurement Buyer: Julie Robnolt Phone: (501) 371-6070 Email: julie.robholt@arkansas.gov
Mandatory Status	Non-Mandatory
Certified Minority Vendor Status	No
AASIS Outline Agreement Number	4600052328
Vendor Information	
US Foods, Inc.	Paula Bruck (815) 674-1646 Paula.bruck@usfoods.com
Cooperative Information	
Sourcewell and the State of Minnesota https://www.sourcewell-mn.gov/cooperative-purchasing/040522-usf#tab-contact-information	Jim Benson (218) 541-5224 Jim.benson@sourcewell-mn.gov

CONTRACT OVERVIEW

This is a non-mandatory contract. Sourcewell and the State of Minnesota contract for Foodservice Distribution for Government and Higher Education has one (1) contractor, US Foods, Inc.

PERMISSIVE USERS

All eligible purchasers within the State of Arkansas including State agencies, educational institutions, local public procurement units, and political subdivisions are authorized to utilize the services offered under the terms and conditions of the contract.

Office of State Procurement

501 Woodlane Street, Suite 220 * Little Rock, AR 72201 * 501.324.9316

AGENCY INSTRUCTIONS

Agencies will need to create a Purchase Order in AASIS with the items and quantities that they want to order. Please reference Sourcewell’s contract #040522-USF on the PO.

If agencies do not use AASIS as their purchasing system, follow your agencies regular purchase order procedures. Please reference Sourcewell’s contract #040522-USF on the PO.

The agency should have a clear order history on the type of tier products they require, the brand name, and the pack size required.

Agencies who have already been ordering from US Foods from the previous contract may continue to send Purchase Orders to their Account Executive.

If an agency needs to set up an account, please contact Paula Bruck using the contact details on page one.

TGS/PCS Portal	
> \$25,000 to < \$50,000	Reported
≥ \$50,000	Reviewed

AASIS INSTRUCTIONS

Contract documents are attached to the Outline Agreement in AASIS.

AWARDED COMMODITIES AND SERVICES

Food Service Distribution for Government and Higher Education

CONTRACT DOCUMENTS

- Master Agreement
- Price Information
- Executed Participating Agreement
- Contract Details and Agency Instructions