



RH-23-037 Groundskeeping Materials – Fertilizer, Pesticide, Herbicide, Grass Seeds, and Related Items

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| Current Effective Dates: December 1, 2023 through November 30, 2026 | |
| Potential Final Expiration Date: November 30, 2028 | |
| Contract Administrator | Office of State Procurement Buyer: Julie Robnolt Phone: 501-371-6070 Email: julie.robholt@arkansas.gov |
| Mandatory Status | Non-Mandatory |
| Certified Minority Vendor Status | No |
| AASIS Outline Agreement Number | 4600053985 |
| Vendor Information | |
| Harrell's | Mary Eisner Phone: 863-687-2774 meisner@harrells.com https://www.harrells.com/sales-reps |
| Cooperative Information | |
| Omnia Partners, Public Sector | Contract #RH-23-037 |

CONTRACT OVERVIEW

This non-mandatory statewide contract is for Groundskeeping Materials through OMNIA Partners Contract #RH-23-037.

PERMISSIVE USERS

All eligible purchasers within the State of Arkansas including State agencies, educational institutions, local public procurement units, and political subdivisions are authorized to utilize the services offered under the terms and conditions of the contract.

AGENCY INSTRUCTIONS

1. Find local Harrell's, LLC sales representative at <https://www.harrells.com/sales-reps>. Discuss what products you would like to purchase or if you have questions about products.
2. Ordering Instructions:
 - a. Create purchase order referencing OA#4600053985.
 - b. Enter a complete description of all items purchased.

When utilizing this contract, if the total projected amount (TPA) of all items on a single purchase order is \$10,000 or greater, a purchase requisition (PR) must be created in AASIS. In addition, both your agency's purchase order and the outline agreement number must reference the purchase requisition number.

| TGS/PCS Portal | |
|--------------------------|----------|
| > \$25,000 to < \$50,000 | Reported |
| ≥ \$50,000 | Reviewed |

AASIS INSTRUCTIONS

Contract documents are attached to the Outline Agreement in AASIS.

AWARDED COMMODITIES AND SERVICES

- Fertilizers
- Pesticides
- Herbicides
- Grass Seed
- Related Items

CONTRACT DOCUMENTS

- Harrell's Master Agreement
- Participating Addendum Fully Executed
- Contract Information and Agency Instructions