



Department of Transformation and Shared Services

Governor Sarah Huckabee Sanders

Secretary Leslie Fiskien

Director Edward Armstrong

**OMNIA PARTNERS/CITY OF TUSCON, AZ CONTRACT #202329-01
SP-21-0013 JANITORIAL & SANITATION SUPPLIES,
EQUIPMENT & RELATED SERVICES**

Contract Overview

Current Effective Dates September 1, 2020 through May 31, 2023 Potential Final Expiration Date May 31, 2025	
Contract Administrator	Office of State Procurement Julia Shackelford Phone: 501-371-6079 Email: julia.shackelford@arkansas.gov
Mandatory Status	Non-Mandatory
Certified Minority Vendor Status	No
AASIS Outline Agreement Number	4600047562
Omnia Partners/City of Tucson, AZ Contract Number	202329-01
Vendor Information	
Network Services Company	Name: Daniel Ceko Phone: 224-361-2150 Email: dceko@networkdistribution.com
Arkansas Sales Representative Information	
American Paper & Twine	Name: Jeff Holt, Sales Manager Phone: 501-217-1943 Email: jholt@aptcommerce.com
Coop Information	
Omnia Partners/City of Tucson, AZ	Website: https://public.omniapartners.com/suppliers/network-services-company/contract-documentation

SCOPE OF THE CONTRACT: This is a Non-Mandatory contract for Janitorial & Sanitation Supplies, Equipment, & Related Services issued by Omnia Partners and the City of Tucson, AZ.

The National Core List of items represent the high use items nationwide offered by Network Services Company at a discounted net price.

Agency-Specific Custom Core Lists are available to accommodate the diverse specific product needs of agencies nationwide. Each agency has the opportunity to build a list of their most highly utilized items and brands. These items are priced based on regional market conditions in order to drive additional savings.

Large volume discounts available.

PERMISSIVE USERS: All eligible purchasers within the State of Arkansas including State agencies, educational institutions, local public procurement units, and political subdivisions are authorized to utilize the commodities and services offered under the terms and conditions of the contract.

EXAMPLES OF AWARDED COMMODITIES AND SERVICES

Dilution control chemicals; green products; hard floor care; carpet care; restroom care; waste receptacles, compactors and liners; machines and accessories; institutional and industrial laundry and kitchen; industrial tools & supplies; packaging and shipping; breakroom and food disposable supplies.

AGENCY INSTRUCTIONS

1. Reference contract OA #4600047562 and Omnia Partners Contract #202329-01 on all Purchase Orders.
2. There are no minimum or maximum ordering requirements.
3. Agency specific Custom Core are available for Participating Entities. Each Participating Entity has the opportunity to build a list of their most highly utilized items and brands.
4. Items under another Arkansas State Mandatory Contract **shall not** be purchased by State agencies through this cooperative contract.
5. Construction & Installation Services: Eligible customer may determine if they want to use installation, site work and/or repair services as part of this agreement through an authorized service provider. The dealer must meet all the requirements given by the manufacturer for installation and/or services. Before services are performed the eligible customer will submit a detailed scope of work for the services requested. After reviewing the scope of work, the authorized dealer must provide a quote to the eligible customer detailing all costs. The eligible customer must approve cost and timeline before any services are provided.
6. State agencies under the jurisdiction of the TSS Division of Building Authority (TSS DBA) must call (501) 682-1833 to ensure adherence to all bidding laws and rules for all capital improvements projects valued at more than \$35,000.00 and adherence to design professionals' laws and rules for projects valued at more than \$25,000 (licensed Engineers) and valued more than \$100,000 (licensed Architects). Failure to adhere to laws and rules exposes your agency to litigation/audit exceptions.
7. If the purchases for services are expected to exceed the \$50,000 (in any contract year) threshold required for legislative review, State Agencies must create an Outline Agreement (OA) in AASIS referencing the OA #4600047562

- 8. State Agencies are responsible for obtaining the necessary reviews and approvals for all Outline Agreements, including, but not limited to, legislative review, reporting, and for entry into the TGS/PCS Portal.
- 9. If the Agency does not use AASIS as their purchasing system, use the Agency’s standard operating procedure for creating Purchase Orders.

TGS/PCS Portal	
≥ \$25,000 to < \$50,000	Reported
≥ \$50,000	Reviewed