**SP-20-0040 Copiers, Managed Print Services, and Related Devices**

**SCOPE OF THE CONTRACT**SP-20-0040 Copiers, Managed Printed Services, and Related Devices has 7 Suppliers, who, along with their dealers and resellers are available to provide copier, managed print services and related device equipment and/or services throughout the State of Arkansas.

**PERMISSIVE USERS**All eligible purchasers within the State of Arkansas including State agencies, educational institutions, local public procurement units, and political subdivisions are authorized to utilize the commodities and services offered under the terms and conditions of the contract.

**AGENCY INSTRUCTIONS**

1. Reference solicitation SP-20-0040 on all Purchase Orders.
2. There are no minimum or maximum ordering requirements.
3. If the purchases for services are expected to exceed the $50,000 (in any contract year) threshold required for legislative review, State Agencies must create an Outline Agreement (OA) in AASIS referencing the assigned OA provided below.
4. State Agencies are responsible for obtaining the necessary reviews and approvals for all Outline Agreements, including, but not limited to, legislative review, reporting, and for entry into the TGS/PCS Portal.
5. If the Agency does not use AASIS as their purchasing system, use the Agency’s standard operating procedure for creating Purchase Orders.

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| **TGS/PCS Portal** | |
| **> $25,000 to < $50,000** | Reported |
| **> $50,000** | Reviewed |

**SP-20-0040 Copiers, Managed Print Services, and Related Devices**

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| **Supplier Information** | |
| Konica Minolta Business Solutions USA, Inc. | Sunny Kim  Phone: 703-760-3588  Email: sunny.kim@kmbs.konicaminolta.us  OA: 4600045514  Vendor: 100039725  TX DIR: DIR-CPO-4439  Expires: 10/4/2024  Link to TX DIR Information: Konica Minolta |
| Kyocera Document Solutions America, Inc. | Dan Woolly  Phone: 214-557-5207  Email: dan.woolly@da.kyocera.com  OA: 4600045515  Vendor: 100150057  TX DIR: DIR-CPO-4428  Expires; 8/9/2024  Link to TX DIR Information: Kyocera |
| Lexmark International, Inc. | Sunny Suhail  Phone: 214-257-0013  Email: herbert.finnen@lexmark.com  OA: 4600045525  Vendor: 100164277  TX DIR: DIR-CPO-4438  Expires: 9/3/2024  Link to TX DIR Information: Lexmark |
| Ricoh USA, Inc. | Mike Stowell  Phone: 913-485-6852  Email: mike.stowell@ricoh-usa.com  OA: 4600045507  Vendor: 100189110  TX DIR: DIR-CPO-4435  Expires: 9/25/2024  Link to TX DIR Information: Ricoh |

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| Sharp Electronics Corporation | Nicole Wronsky  Phone: 315-382-5000  Email: wronskyn@sharpsec.com  OA: 4600045526  Vendor: 100179999  TX DIR: DIR-CPO-4433  Expires: 8/9/2024  Link to TX DIR Information: Sharp |
| Toshiba America Business Solutions, Inc. | Mike McKinley  Phone: 678-613-2311  Email: mike.mckinley@tabs.toshiba.com  OA: 4600045513  Vendor: 100180079  TX DIR: DIR-CPO-4426  Expires: 9/20/2024  Link to TX DIR Information: Toshiba |
| Xerox Corporation | Michael Jackson  Phone: 501-230-2794  Email: Michael.jackson@xerox.com  OA: 4600045527  Vendor: 100000257  TX DIR: DIR-CPO-4412  Expires: 7/10/2024  Link to TX DIR Information: Xerox |