**SP-20-0040 Copiers, Managed Print Services, and Related Devices**

**SCOPE OF THE CONTRACT**SP-20-0040 Copiers, Managed Printed Services, and Related Devices has 7 Suppliers, who, along with their dealers and resellers are available to provide copier, managed print services and related device equipment and/or services throughout the State of Arkansas.

**PERMISSIVE USERS**All eligible purchasers within the State of Arkansas including State agencies, educational institutions, local public procurement units, and political subdivisions are authorized to utilize the commodities and services offered under the terms and conditions of the contract.

**AGENCY INSTRUCTIONS**

1. Reference solicitation SP-20-0040 on all Purchase Orders.
2. There are no minimum or maximum ordering requirements.
3. If the purchases for services are expected to exceed the $50,000 (in any contract year) threshold required for legislative review, State Agencies must create an Outline Agreement (OA) in AASIS referencing the assigned OA provided below.
4. State Agencies are responsible for obtaining the necessary reviews and approvals for all Outline Agreements, including, but not limited to, legislative review, reporting, and for entry into the TGS/PCS Portal.
5. If the Agency does not use AASIS as their purchasing system, use the Agency’s standard operating procedure for creating Purchase Orders.

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| **TGS/PCS Portal** |
| **> $25,000 to < $50,000** | Reported |
| **> $50,000** | Reviewed |

**SP-20-0040 Copiers, Managed Print Services, and Related Devices**

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| **Supplier Information** |
| Konica Minolta Business Solutions USA, Inc. | Sunny KimPhone: 703-760-3588Email: sunny.kim@kmbs.konicaminolta.usOA: 4600045514Vendor: 100039725TX DIR: DIR-CPO-4439Expires: 10/4/2024Link to TX DIR Information: Konica Minolta |
| Kyocera Document Solutions America, Inc. | Dan WoollyPhone: 214-557-5207Email: dan.woolly@da.kyocera.comOA: 4600045515Vendor: 100150057TX DIR: DIR-CPO-4428Expires; 8/9/2024Link to TX DIR Information: Kyocera |
| Lexmark International, Inc. | Sunny SuhailPhone: 214-257-0013Email: herbert.finnen@lexmark.comOA: 4600045525Vendor: 100164277TX DIR: DIR-CPO-4438Expires: 9/3/2024Link to TX DIR Information: Lexmark |
| Ricoh USA, Inc. | Mike StowellPhone: 913-485-6852Email: mike.stowell@ricoh-usa.comOA: 4600045507Vendor: 100189110TX DIR: DIR-CPO-4435Expires: 9/25/2024Link to TX DIR Information: Ricoh |

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| Sharp Electronics Corporation | Nicole WronskyPhone: 315-382-5000Email: wronskyn@sharpsec.comOA: 4600045526Vendor: 100179999TX DIR: DIR-CPO-4433Expires: 8/9/2024Link to TX DIR Information: Sharp |
| Toshiba America Business Solutions, Inc. | Mike McKinleyPhone: 678-613-2311Email: mike.mckinley@tabs.toshiba.comOA: 4600045513Vendor: 100180079TX DIR: DIR-CPO-4426Expires: 9/20/2024Link to TX DIR Information: Toshiba |
| Xerox Corporation | Michael JacksonPhone: 501-230-2794Email: Michael.jackson@xerox.comOA: 4600045527Vendor: 100000257TX DIR: DIR-CPO-4412Expires: 7/10/2024Link to TX DIR Information: Xerox |