OSP Policy
Authorization to Solicit for Vehicle

Any cabinet Department of the State of Arkansas and their respective divisions, as well as any non-cabinet agency and institution of the State who is subject to the requirements of Arkansas Procurement Law, may solicit bids and issue a contract for a vehicle(s) provided the following conditions are met:

1. It has received prior Department of Finance and Administration (SAVA) approval for the proposed purchase; and
2. The requested vehicle(s) is unavailable under the posted statewide contract.

The procurement process must conform to the rules for competitive bidding as specified in Arkansas Code Annotated § 19-11-234 or competitive sealed bidding as specified in Arkansas Code Annotated § 19-11-229, as applicable based on the anticipated purchase price. All such procurements are subject to and must be exercised in conformity with Arkansas Procurement Law.