GIS BOARD QUARTERLY MEETING MINUTES
In-person and via Zoom
Wednesday, December 1, 2021

Board meeting called to order at 10:00 a.m. by Ms. Sharon Hawkins, GIS Board Chair. Roll call taken to establish a quorum. Quorum of members present; meeting proceeded.

- **GIS Board Members Present:**
  - Ms. Sharon Hawkins, Chair
  - Mr. Matt Charton, Vice Chair
  - Dr. Cody Decker
  - Mr. Terry Cleaver
  - Dr. John Nowlin
  - Mr. Scott Foster
  - Mr. Scott Lane
  - Mr. Doug Melton
  - Honorable Rusty McMillon
  - Honorable Beth Rush
  - Mr. Jonathan Askins
  - Mr. Darin Mitchell
- **GIS Board Members Absent:**
  - Mr. Russell Gibson
- **GIS Office Staff Present:**
  - Mr. Shelby Johnson
  - Mr. Jonathan Duran
  - Mr. Daniel Phillips
  - Mr. Matt DeLong
  - Mr. Casey Vannoy
  - Ms. Nita Weeks
- **Guests:**
  - Mr. Daniel Faulkner, Attorney General’s Office
  - Ms. Sarah Farris, Attorney General’s Office
- **Approval of GIS Quarterly Board Meeting Minutes of September 15, 2021**
  - Motion to approve: Mr. Rusty McMillon
  - Second: Dr. John Nowlin
  - Unanimously approved
- **Welcome** and opening remarks by Ms. Sharon Hawkins, Board Chair
- **Agency Report** presented by Mr. Shelby Johnson
  - Mr. Johnson reviewed website statistics
  - AWS Autoscaling
    - Platform responds approximately 10 times a day to load
  - Plats database
    - Scheduled to reach 10,500 plats by the end of year
    - No current backlog
  - Overview of PLSS Corner Project

Arkansas Geographic Information Systems Board
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• Long term project to inventory and perpetuate 1877 GLO evidence marking the western boundary of Arkansas
  o Mr. Johnson summarized equipment used and stressed the need for purchasing a new truck for the Land Survey Division
  o Mr. Jonathan Duran elected President-Elect at the 2021 NSGIC annual conference
    ▪ NSGIC areas of advocacy include National Address Database, Geospatial Data Act, Geo-enabled Elections, NG911
    ▪ GIS Office will begin presenting national news and trends to the board
    ▪ Arkansas is the only state that has provided three presidents to NSGIC
  o Mr. Duran is attending NSGIC Mid-year meeting in Milwaukee

• Staffing update
  o No departures during Q4
  o Working to fill vacancy of GIS Analyst

• GIS Advocacy and Outreach
  o Redistricting activities
    ▪ Board of Apportionment support
    ▪ Published 135 individual districts
    ▪ School Board support on behalf of the Department of Education
    ▪ Beginning the collection process in order to start publishing new boundaries.
  o 911 Board and Next Generation 9-1-1 Project
    ▪ One remaining territory review meeting in Bentonville for Benton and Washington counties
    ▪ Primary focus has shifted to providing data validation to PSAPs/counties

• Old Business
  o Searcy County Parcel Mapping Project
    ▪ Bid was reissued
    ▪ Lowest responsible bid received from Schneider Geospatial, LLC
    ▪ $70,950
      ▪ 60/40 split with Searcy County
      ▪ $42,670/$28,380

• New Business
  o Russell Gibson is changing positions and will be leaving the board creating local government board seat vacancy
  o Review of statewide Orthoimagery history and status
    ▪ Orthoimagery is a cornerstone for the state
    ▪ High priority in the GIS Office Strategic Business Plan
    ▪ Challenge is lack of established and recurring funding
    ▪ GIS Office has requested funding at every legislative budget cycle
    ▪ Chair Hawkins suggested preparing a letter in conjunction with 911 Board to request funding
    ▪ Dr. Nowlin discussed adding Lidar to aerial imagery.

Motion to create a subcommittee of Board Members with an advisory member from the GIS Office to draft a letter to Secretary Fecher towards an Orthoimagery collection for the State of Arkansas

Motion to Approve: Dr. John Nowlin
Second: Mr. Darin Mitchell

• Other Business
  None

• Adjournment:
  Motion to Adjourn: Mr. Rusty McMillon
  Second: Mr. Darin Mitchell
  Unanimously approved

Next Regular Quarterly Meeting to be held on March 2, 2022 (tentative)