GIS BOARD QUARTERLY MEETING MINUTES
via Zoom
Wednesday, September 15, 2021

Board meeting called to order at 10:00 a.m. by Ms. Sharon Hawkins, GIS Board Chair. Roll call taken to establish a quorum. Quorum of members present; meeting proceeded.

- **GIS Board Members Present:**
  - Ms. Sharon Hawkins, Chair
  - Mr. Matthew Charton, Vice Chair
  - Mr. Russell Gibson
  - Mr. Scott Lane
  - Mr. Darin Mitchell
  - Mr. Doug Melton
  - Mr. Terry Cleaver
  - Honorable Beth Rush
  - Mr. Scott Foster
  - Dr. John Nowlin (replaces Amy Whitehead)
  - Honorable Rusty McMillon

- **GIS Board Members Absent:**
  - Mr. Jonathan Askins
  - Dr. Cody Decker

- **GIS Office Staff Present:**
  - Mr. Shelby Johnson
  - Mr. Jonathan Duran
  - Mr. Daniel Phillips
  - Mr. Matt DeLong
  - Ms. Nita Weeks

- **Guests:**
  - None

- **Approval of GIS Quarterly Board Meeting Minutes of June 2, 2021**
  - **Motion to approve:** Mr. Doug Melton
  - **Second:** Mr. Darin Mitchell
  - **Unanimously approved**

- **Welcome** and opening remarks by Ms. Sharon Hawkins, Board Chair
  - Update on first virtual GIS Users Conference

- **Agency Report** presented by Mr. Shelby Johnson
  - AWS Autoscaling is being utilized
    - Platform responds to load by adding servers during peaks then returns to one server at normal usage
    - Users wait time is significantly reduced and is cost effective
  - Plats database
    - Scheduled to reach 10,000 plats by the end of year
    - No current backlog
    - 80 FOIA requests received
- Overview of PLSS Corner Project
  - 220 corners established in Crawford County
  - Long term plan to inventory and perpetuate 1877 GLO evidence between the Choctaw Nation and the United States, that would later become the border between Arkansas and Oklahoma

- GIS Advocacy and Outreach
  - Next Generation 9-1-1 local meetings and AEMA Conference overview
  - Redistricting activities
    - Board of Apportionment support
    - Assisting Department of Education with school districts in Earle, Pine Bluff and Lee County
    - Pilot school district projects in Nevada County and Little Rock
    - Secretary of State’s office use online redistricting platform to assist counties that did not contract with a vendor

- Old Business
  - COVID-19 dashboard and related responsibilities fully transferred from AGISO to Scott Alsbrook at the Department of Health
  - 50 school districts have not complied with the requirement to file district zone maps with AGISO office.
    - AGISO mailed letters to all 235 school districts to communicate the need to coordinate on school rezoning.
    - AGISO provided all school districts with contract specifications and the standards that must be met.
    - AGISO prepared and distributed a report of the percentage of minority populations in all school districts after the Census data was released.
  - 2020 Census Update and Redistricting
    - Census data was released on August 12
    - State total population is 3,013,756
    - AGISO immediately began support for AutoBound Software for the Board of Apportionment and other entities around the state
  - AR 911 Board and Next Generation 9-1-1 Project
    - Local 911 service territory meetings are ongoing with five remaining: Camden, Texarkana, El Dorado, Sheridan and Bentonville
    - Monroe County will be the pilot county for bringing local information into ESInet for testing.
  - Searcy County Parcel Mapping Project
    - Single bid received and was refused to due to high cost and lack of timely start date.
    - Bid package sent to a new vendor, response was received and is under review. Award anticipated in coordination with Searcy County.

  Mr. Johnson paused for questions.

- AGISO Staffing update
  - Casey Vannoy joined staff August 23.
  - Tony Vestal joined September 13 as 911 project contractor
  - Thomas Melton departed to pursue opportunities at ArDOT

- New Business
  - Board member updates presented by Chair Sharon Hawkins
    - Reappointments
      - Terry Cleaver, PS
      - Dr. Cody Decker
    - New Board Member
      - Dr. John Nowlin, professor of Geospatial Technology at Arkansas State University, replaces Amy Whitehead
Other Business
None

Adjournment:

Motion to Adjourn: Mr. Russell Gibson
Second: Mr. Matt Charton
Unanimously approved

Next Regular Quarterly Meeting to be held on December 1, 2021 (tentative)

Ms. Sharon Hawkins, GIS Board Chair