GIS BOARD QUARTERLY MEETING MINUTES  
In-person and via Zoom  
Wednesday, June 2, 2021

Board meeting called to order at 10:00 a.m. by Ms. Sharon Hawkins, GIS Board Chair. Roll call taken to establish a quorum. Quorum of members present; meeting proceeded.

- GIS Board Members Present:
  Ms. Sharon Hawkins, Chair  
  Mr. Matthew Charton, Vice Chair  
  Mr. Jonathan Askins  
  Mr. Russell Gibson  
  Mr. Scott Lane  
  Mr. Darin Mitchell  
  Mr. Doug Melton  
  Mr. Terry Cleaver  
  Honorable Beth Rush  
  Mr. Scott Foster via Zoom  
  Dr. Cody Decker  
  Ms. Amy Whitehead  
  Honorable Rusty McMillon via Zoom

- GIS Board Members Absent:  
  None

- GIS Office Staff Present:  
  Mr. Shelby Johnson  
  Mr. Jonathan Duran  
  Mr. Daniel Phillips  
  Ms. Jennifer Wheeler  
  Mr. Thomas Melton  
  Mr. Steve Martin  
  Ms. Niki Vandiver  
  Ms. Katy Hattenhauer  
  Ms. Lacy House  
  Ms. Maria Owen  
  Mr. Matt DeLong  
  Ms. Nita Weeks  
  Ms. Rachel Stall

- Guest:  
  Ms. Amy Fecher, Secretary of TSS

- Approval of GIS Quarterly Board Meeting Minutes, March 3, 2021
  Motion to approve: Mr. Russell Gibson  
  Second: Mr. Cody Decker  
  Unanimously approved
Welcome and opening remarks by Ms. Sharon Hawkins, Board Chair
  o Update on Arkansas GIS Users Forum
    ▪ Monthly webinar
    ▪ Bi-annual meeting will be held in Jonesboro on September 15th. Details will be sent out closer to the meeting.

Agency Report presented by Mr. Shelby Johnson
  o Mr. Johnson introduced Ms. Amy Fecher, Secretary of TSS
    ▪ Secretary Fecher welcomed the board members and described her long association with Mr. Johnson, as well as her association with Mr. Askins.
  o Land Survey Division updates:
    ▪ Reviewed usage and statistics for Division of Land Surveys.
    ▪ Crawford County project set to wrap up in next two weeks.
    ▪ Introduced new staff member, Mr. Steven Martin, P.S., who joined Land Survey Division on March 15, 2021.

GIS Advocacy and Outreach
  o 911 Board and Next Gen 911 - local meetings are ongoing.
  o 911 interstate coordination
  o 2021 Redistricting Activities
    ▪ Support for the Board of Apportionment
    ▪ School districts minority trigger
  o COVID-19 dashboard has been turned over to Scott Alsbrook with ADH.

Old Business
  o Legislative update included review of bills in recent session.
  o Redistricting and 2020 Census
    ▪ School boards required to file district zone maps with GIS office and 50 districts have not complied.
    ▪ Forecasts for districts were reviewed using 2019 ACS data. School districts were flagged if close to the 10% minority trigger. Mr. Johnson responded to questions and explained the zoning procedure and how the minority trigger effects zoning.
    ▪ Census Bureau released 2020 state population total of 3,013,756.
  o 911 Board and Next Generation 911 Project
    ▪ Local 911 Service Territory Review meetings are ongoing.
    ▪ Initial gap analysis complete and under review. Statewide road centerlines and site address points do not contain ESN and MSAG Community data.
      ▪ Action Item: Mandatory and system conditional elements must be provided by the local submitting jurisdictions.
    ▪ Mr. Johnson presented GeoComm’s assessment of AGISO Data Accuracy as based on NG911 standards.
      ▪ Recommendation: primary focus should be the synchronization of ALI and MSAG to Road Centerline.
      ▪ Recommendation: add and populate mandatory fields
      ▪ GeoComm will run analysis again on as-received data from three datasets. Quality of data at the county level must be dramatically improved.
    ▪ 911 Interstate Coordination Begins
• Outreach to MS & TN border counties. Parts of Arkansas are east of the Mississippi, while parts of Mississippi and Tennessee are west of the Mississippi.
  ▪ Searcy County parcel mapping is behind schedule.
    ▪ Data gathering is complete
    ▪ Bid request scheduled for June; Contract start date is July.
  ▪ Several platform upgrades have been made resulting in a 2/3 reduction in response time, reduced EBS footprint, and load balancing was implemented.

• New Business
  o NG911 Core Services bid projected award to AT&T Public Safety. Will streamline Interstate 911 with Tennessee.
  o NG911 core capabilities will be IP based. Major improvement that will allow for text to 911, call routing improvements.
  o Data Load – municipal wards have never been compiled, that work is beginning now. The Board will be asked to approve each upload.
    Motion to Approve: Mr. Darin Mitchell
    Second: Mr. Matthew Charton
    Unanimously approved

• Other Business
  o Staff update
    ▪ Lara Wood’s departure and Maria Owen’s promotion to Senior GIS Analyst.
    ▪ Introduced Rachel Stall, the new intern for the GIS office.

• Adjournment:
  Motion to Adjourn: Ms. Amy Whitehead
  Second: Ms. Beth Rush
  Unanimously approved

• New Board photo was taken after meeting adjourned
• Next Regular Quarterly Meeting – to be held at Bi-Annual GIS Users Conference, Jonesboro, on September 15, 2021 (tentative)

Ms. Sharon Hawkins, GIS Board Chair