

# P CARD & T CARD BILLING CYCLE TIMELINE

**This chart shows the P-card and T-card billing cycle dates for FY 2021 – FY 2022.**

**Billing Cycle** - The date range for transactions posted to the managing account from which the invoice is based.

**Statement Available** - When statement is ready to print on Global Card Access.

**Allocate** - The last day charges can be reallocated in Bank of America.

**Download Complete Date** - The day the documents are downloaded into AASIS.

Billing Cycle	Statement is Available	Last Date to Re-Allocate charges	Download Complete Date
June 16 – July 15, 2021	July 16	July 21	July 26
July 16- Aug 13, 2021	Aug 16	Aug 21	Aug 24
Aug 14 – Sept 15, 2021	Sept 16	Sept 21	Sept 24
Sept 16 – Oct 15, 2021	Oct 16	Oct 21	Oct 25
Oct 16 – Nov 15, 2021	Nov 16	Nov 21	Nov 24
Nov 16 – Dec 15, 2021	Dec 16	Dec 21	Dec 27
Dec 16 – Jan 14, 2022	Jan 16	Jan 21	Jan 24
Jan 15 – Feb 15, 2022	Feb 16	Feb 21	Feb 24
Feb 16 – Mar 15, 2022	Mar 16	Mar 21	Mar 24
Mar 16 – April 15, 2022	Apr 16	Apr 21	Apr 25
April 16 – May 13, 2022	May 16	May 21	May 24
May 14 – June 15, 2022	June 16	June 21	June 24