RESPONSE PACKET
SP-##-#####
RESPONSE SIGNATURE PAGE

Type or Print the following information.

PROSPECTIVE CONTRACTOR’S INFORMATION

Company: 
Address: 

City: State: Zip Code: 

Business Designation: □ Individual □ Partnership □ Sole Proprietorship □ Corporation □ Public Service Corp □ Nonprofit


AR Certification #: * See Minority and Women-Owned Business Policy

PROSPECTIVE CONTRACTOR CONTACT INFORMATION

Contact Person: Title: 
Phone: Alternate Phone: 
Email: 

CONFIRMATION OF REDACTED COPY

☐ YES, a redacted copy of submission documents is enclosed.
☐ NO, a redacted copy of submission documents is not enclosed. I understand a full copy of non-redacted submission documents will be released if requested.

Note: If a redacted copy of the submission documents is not provided with Prospective Contractor’s response packet, and neither box is checked, a copy of the non-redacted documents, with the exception of financial data (other than pricing), will be released in response to any request made under the Arkansas Freedom of Information Act (FOIA). See Solicitation Terms and Conditions for additional information.

ILLEGAL IMMIGRANT CONFIRMATION

By signing and submitting a response to this Solicitation, a Prospective Contractor agrees and certifies that they do not employ or contract with illegal immigrants and shall not employ or contract with illegal immigrants during the term of a contract awarded as a result of this solicitation.

ISRAEL BOYCOTT RESTRICTION CONFIRMATION

By checking the box below, a Prospective Contractor agrees and certifies that they do not boycott Israel and shall not boycott Israel during the term of a contract awarded as a result of this solicitation.

☐ Prospective Contractor does not and shall not boycott Israel.

An official authorized to bind the Prospective Contractor to a resultant contract shall sign below.

Authorized Signature: __________________________ Title: __________________________

Printed/Typed Name: __________________________ Date: __________________________
SUBMISSION REQUIREMENTS CHECKLIST

THIS MAY NEED TO BE UPDATED BASED ON THE SPECIFIC RFQ

The following items must be submitted with the Prospective Contractor’s response:

☐ Response Signature Page
☐ Proposed Subcontractors Form
☐ Information for Evaluation
☐ Exceptions Form, if applicable

The following items, which must be submitted prior to a contract award to the Prospective Contractor, may also be included with the Prospective Contractor’s response:

☐ EO 98-04: Contract and Grant Disclosure Form
☐ Copy of Prospective Contractor’s Equal Opportunity Policy
☐ Voluntary Product Accessibility Template (VPAT), if applicable (https://www.itic.org/policy/accessiblity/vpat) (Use the VPAT 2.3Rev 508 version)

The following should be submitted with the Prospective Contractor’s response:

☐ Signed addenda, if applicable
**PROPOSED SUBCONTRACTORS FORM**

- *Do not* include additional information relating to subcontractors on this form or as an attachment to this form.

**PROSPECTIVE CONTRACTOR PROPOSES TO USE THE FOLLOWING SUBCONTRACTOR(S) TO PROVIDE SERVICES.**

*Type or Print the following information*

<table>
<thead>
<tr>
<th>Subcontractor’s Company Name</th>
<th>Street Address</th>
<th>City, State, ZIP</th>
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☐ **PROSPECTIVE CONTRACTOR DOES NOT PROPOSE TO USE SUBCONTRACTORS TO PERFORM SERVICES.**
INFORMATION FOR EVALUATION

- Provide a response to each item/question in this section. Prospective Contractor may expand the space under each item/question to provide a complete response.

- Do not include additional information if not pertinent to the itemized request.

| Maximum RAW Score Available | 5 points |
EXCEPTIONS FORM

Prospective Contractor **shall** document all exceptions related to requirements in the Solicitation and terms in the "Standard Commodities Contract or Standard Services Contract" and "Solicitation Terms and Conditions" located on the TSS OSP website. See Section 1.9 and 1.10 of the Solicitation.

<table>
<thead>
<tr>
<th>ITEM #</th>
<th>REFERENCE (SECTION, PAGE, PARAGRAPH)</th>
<th>DESCRIPTION</th>
<th>PROPOSED LANGUAGE</th>
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