



**Department of Transformation and Shared Services
Office of Personnel Management
Special Entry Rate Request - Labor Market Conditions**

Business Area

Department / Agency Name

Class Title

Grade

Class Code

Current Entry
Salary/Pay Level

Requested Entry
Salary/Pay Level

Number of Positions
Authorized Filled

Filled Positions by Pay Level

Entry

Mid-Point

Maximum

HR Administrator or designee

Date

Department Secretary / Agency Director or designee

Date

OFFICE OF PERSONNEL MANAGEMENT - ACTION

Attach Salary Survey:

OPM Personnel Representative

Date

OPM Director or designee

Date