

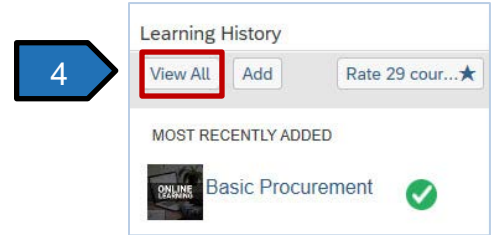


MYARCAREERS

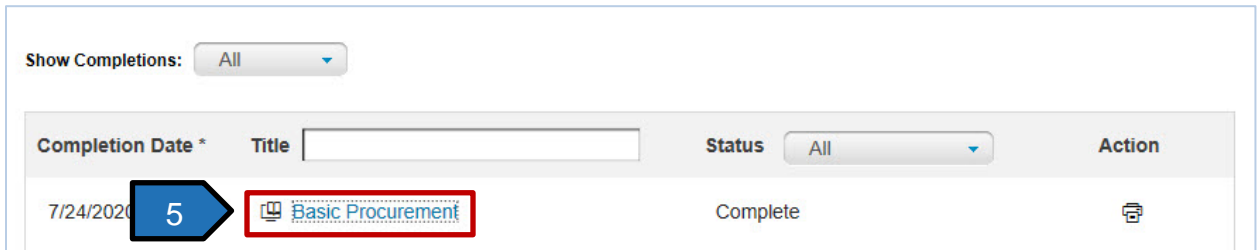
View Your Certificate Job Aid

Purpose: Use this job aid to view and print your course certificate.

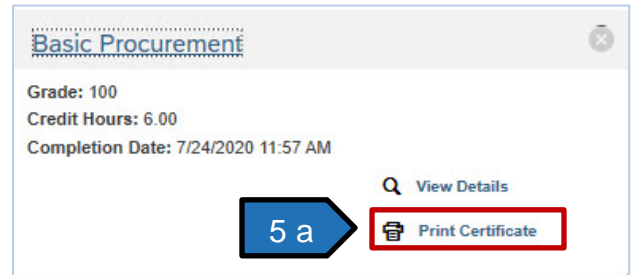
1. Log into **MYARCAREERS**.
2. Select the **MyARLearning** tile.
3. Locate the **Learning History** tile.
4. Click **View All** to view the learning history details.



5. Select the course title to view course details. This will open a second window to print the certificate.



- a. To view and print your certificate, click **Print Certificate**.



- b. The certificate can be printed or saved to your computer.

