



GIS BOARD MEETING MINUTES

via Zoom Video Conference

Wednesday, September 2, 2020

Board meeting called to order at 10:00 a.m. by Ms. Sharon Hawkins, GIS Board Chair.

Roll call taken to establish a quorum. Quorum of members present; meeting proceeded.

- **GIS Board Members Present:**

- Ms. Sharon Hawkins, Chair
- Mr. Matthew Charton, Vice Chair
- Ms. Amy Whitehead
- Mr. Russell Gibson
- Ms. Yessica Jones
- Mr. Scott Lane
- Mr. Darin Mitchell
- Mr. Terry Cleaver

- **GIS Board Members Absent:**

- Mr. Taylor Wynn
- Honorable Beth Rush
- Honorable Rusty McMillon
- Mr. Cody Decker
- Mr. Scott Foster

- **GIS Office Staff Present:**

- Mr. Shelby Johnson, Director, GIS
- Mr. Jonathan Duran, Deputy Director, GIS
- Mr. Daniel Phillips, State Surveyor, Div. of Land Surveys
- Ms. Nita Weeks, Administrative Specialist



- **Guests:**
None
- **Welcome** and opening remarks by GIS Board Chair, Ms. Sharon Hawkins
 - Ms. Hawkins reported on a collaborative effort between her office and GIS to determine a city boundary in Baxter County. This conclusion, based on historical annexation records, decided the ability of a Briarcliff resident to run for local office.
 - Mr. Shelby Johnson welcomed new board member Mr. Terry Cleaver who will complete the term left vacant by Dr. John Dennis. Mr. Cleaver introduced himself and briefly described his background and current work.
 - Mr. Johnson announced Gov. Hutchinson's reappointments of Mr. Matthew Charton and Mr. Scott Foster to four-year terms.
- **Approval of GIS Quarterly Board Special Meeting Minutes, June 10, 2020**
 - Motion to Approve:** Mr. Russell Gibson
 - Second:** Ms. Amy Whitehead
 - Unanimously approved*
- **Agency Report presented by Mr. Shelby Johnson**
 - Usage and statistics for Division of Land Surveys
 - Plat production has remained strong despite the pandemic and is expected to remain strong through the end of the year
 - Five FOIA requests fulfilled
 - FY21 corner restoration funding was expended on 149 restorations
 - Surveyor position was advertised
 - Budget Review
 - \$122,386 reduction in annual budget
 - Over \$62,000 carried forward to GIS Trust Fund
 - Two positions were left unbudgeted for Q1
 - Census BVP – final 2020 BAS submitted August 31st
 - GIS support of ADH Covid-19 reporting
 - Working to add data that is currently not available on dashboard
 - Metrics related to hospitalizations will be added
 - NG911 Project with 911 Board began July 1st
 - Mr. Johnson and Mr. McMillon serve on the 911 Board
 - GIS will play an active roll over the next three years developing emergency services boundaries
 - GIS will hire outside consultants to validate road and address data and identify gaps and deficiencies
 - 911 Board recently approved an award for PSAP consolidating

- Redistricting
 - Coordinating with constitutional offices and BLR on strategies for redistricting
 - GIS office will hold a redistricting workshop for county clerks in September
 - All redistricting will be coordinated with similar data and structure
- New Broadband Speed Test Application
 - Speed test and survey at <https://broadband.arkansas.gov/>
 - Information gathered from speed test and survey questions used to participate in FCC challenge process
 - Application will be shared with the Legislative Joint Committee on Advanced Communication and Technology in September
- Mr. Johnson took questions.

- **Old Business**

- County Boundary Improvement follow-up
- Boundary improvement details shared on GIS Users Forum
- Mr. Johnson took questions.

- **New Business**

- Approval to load ARDOT Primary GPS Control to ASDI with annual updates
 - Motion to Approve:** Mr. Darin Mitchell
 - Second:** Mr. Matthew Charton
 - Unanimously approved*
- Update on GIS office move to new building

- **Adjournment:**

- Motion to Adjourn:** Mr. Russell Gibson
- Second:** Ms. Yessica Jones
- Unanimously approval*

- **Next Meeting:**

Regular Quarterly Meeting - Wednesday, December 2nd at 10:00 a.m.
(tentative)



Ms. Sharon Hawkins, GIS Board Chair