

HOW TO GET STARTED

Agencies can contact the Office of State Procurement Food Buyer, Wendy Gossett at 501-371-6070 or wendy.gossett@dfa.arkansas.gov with questions at any time.

- ▶ The agency can contact Debbie Berryman for an on-site visit for initial startup.
Debbie Berryman - 901-210-4198 – Deborah.Berryman@usfoods.com
- ▶ The agency should have a clear order history on the **type of tier product they require, the brand name, and the pack size required**. This helps US Foods to transition your needs to an option within their system that will meet your requirements the first time.
- ▶ Once this information is obtained, Debbie along with the assigned Account Executive, will help the agency set up their shopping lists and start ordering for a smooth transition.
- ▶ Any food products formerly purchased from vendors other than the two mandatory statewide contracts, will now transition over to this contract.
- ▶ Any non-contract food purchases, purchased from any vendor, will now transfer over to this contract.
- ▶ Any non-contract smallwares; kitchen supplies and utensils; food handler personal protective equipment; cleaning equipment purchased from any vendor, will now transfer over to this contract.
- ▶ The entire product catalog for US Foods is now open for agency use. All products supplied by US Foods will now be considered on contract.
- ▶ Minimum order \$600.00