



## SP-17-0113 Maintenance, Repair, and Operating Supplies

Current Effective Dates December 1, 2017 through December 31, 2021 Potential Final Expiration Date December 31, 2021	
Contract Administrator	Office of State Procurement Tamara DeBord Phone: 501-371-6059 Email: tamara.debord@dfa.arkansas.gov
Mandatory Status	Non-Mandatory
Certified Minority Vendor Status	No
AASIS Outline Agreement Number	4600039864
Vendor Information	
The Home Depot	Kevin Touchstone Phone: 903-826-3905 Email: KEVIN_TOUCHSTONE@homedepot.com

### CONTRACT OVERVIEW

This is a non-mandatory statewide contract for maintenance, repair, and operating supplies through OMNIA Partners cooperative contract 16154.

### PERMISSIVE USERS

State agencies  
Public schools  
Political subdivisions  
Higher education institutions

### AGENCY INSTRUCTIONS

Effective November 20, 2018, purchase cards (p-cards) are the only acceptable method of payment for this contract. The State of Arkansas will no longer utilize purchase orders (POs) when making purchases at Home Depot. The State of Arkansas will only use State issued p-cards for purchasing either in-store or online.

1. Sign up by visiting [www.homedepot.com/proloyalty](http://www.homedepot.com/proloyalty).
2. Create an Account by clicking on the "Sign up for Pro Xtra" button.
3. Enter Email Address and click the "Continue" button.
4. Create Pro Xtra account by completing the required information and clicking the "Sign Up" button.



## Department of Transformation and Shared Services

Governor Asa Hutchinson  
Secretary Amy Fecher  
Director Edward Armstrong

5. Complete Registration by clicking the "Get Started" button to register your State issued p- card.
6. Enter your p-card number.
7. Add Agreement Code "USC" and Tax ID #.
8. All p-cards must be registered as stated in Step 5, 6 and 7 above to receive applicable rebates. Agency p-cards used at Home Depot must be registered.

If at any time you need help or have questions, call the Home Depot Representative for Arkansas:

Name: Kevin Touchstone

Cell: 903-826-3905

Email: KEVIN\_TOUCHSTONE@homedepot.com or stateofarkansas@homedepot.com

9. Once your p-card is registered with the Home Depot, you may make purchases either in-store or online.

Air conditioners and heat pumps may not to be purchased through Home Depot due to mandatory State contracts.

### **AWARDED COMMODITIES AND SERVICES**

Appliances

Bath

Building Materials

Doors & Windows

Electrical

Flooring Kitchen cabinets & countertops

Lighting & Fans

Outdoors

Paint

Plumbing

Storage & Organization

Tools & Hardware

Installation and Repair Services

### **CONTRACT DOCUMENTS**

<https://public.omniapartners.com/suppliers/home-depot/overview>