

## **ACCOUNT SET UP PROCEDURES FOR FEDEX SMALL PACKAGE DELIVERY SERVICES**

- To establish a new FedEx account or to add an existing account to the NASPO ValuePoint contract used by the State of Arkansas, please call FedEx Government Customer Service at 800-645-9424.

### **CUSTOMER SERVICE AND SUPPORT**

- Once your account has been set up and you have additional questions or need assistance, please contact Bobby Bledsoe at [rdbledsoe@fedex.com](mailto:rdbledsoe@fedex.com)

In your email include the following information:

- NASPO ValuePoint Contract # MA454
  - Agency Name and Phone Number
  - FedEx Account Number
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- NOTE: If your agency utilized the MA454 WSCA Contract in the past, your account is already tied to the new contract and you should be receiving updated pricing.