March 12, 2020

DELEGATION ORDER

Pursuant to Ark. Code Ann. § 19-11-218(3), and consistent with Governor’s Executive Order EO 20-03 regarding the outbreak of coronavirus disease 2019 (COVID-19), the Arkansas Department of Health (ADH) is hereby authorized to conduct any procurement necessary for it to reasonably respond to and assist all other State departments, agencies, school districts, and persons within the State for the duration of the state of emergency that the Governor has declared.

Nothing herein is intended to prohibit ADH from requesting the assistance of the Department of Transformation and Shared Service’s Office of State Procurement. The authority extended under this delegation order is coextensive with the effective duration of EO 20-03.

It is so ordered.

Edward R. Armstrong
State Procurement Director

Cc: Amy Fecher, Secretary of Department of Transformation and Shared Services
To: Edward Armstrong, Director  
Office of State Procurement

From: Timothy J. O’Brien, Branch Chief  
Procurement Support Branch

Through: Jc Thompson, Chief Financial Officer

CC: Nathaniel Smith, MD, MPH, Secretary of Health
CC: Stephanie Williams, Chief of Staff

Date: March 12, 2020

Subject: COVID-19 Advanced Procurement Delegation Order Request

In an effort to expedite and simplify the procurement process for urgently needed supplies and services, the Arkansas Department of Health is requesting an Advanced Procurement Delegation Order to process any procurements related to the COVID-19 crisis. It is requested that the delegation order remain in effect for the duration of the COVID-19 crisis.

The ADH Procurement Branch will ensure that only COVID-19 related procurements are processed under the delegation order. The ADH Procurement Branch will notify the Office of State Procurement of any/all procurements processed under the delegation order and will adhere to all procurement laws and rules as well as any other requirements that the Office of State Procurement may require.

If a situation arises where the goods and/or services are considered critical and needed immediately but the amount and/or type of the procurement would require review, the ADH Procurement Branch will process an Emergency Procurement in accordance with EO 20-03 paragraph (5).

Your consideration is greatly appreciated.