INSTALLING SECURITY BANNER

PURPOSE: To place a security banner that appears each time a user logs on to a network computer, there are two text files that need to be copied to the Computer's Local Security Policy folder within the Computer's Control Panel. These files should be loaded from a 3 1/2 in floppy disk using the Computer's (A:\) drive. *(Sample files are located in the Appendix)*

Step 1 - Log on to computer as Administrator.

In this procedure, the files are named "**banner.txt**", which is the Message title that will appear in the title of the Security Banner and "**securitytext.txt**" which is the Message text that will appear in the body of the Security Banner when the user press the Ctrl, Alt, and Delete keys simultaneously to logon to a computer. *(Sample files are located in the Appendix)*



Step 2 - From the Desktop, Click mouse pointer on **Start**, **Settings**, and **Control Panel**. Once the **Control Panel** opens, Double Click on the **Administrative Tools** Folder.

| 🔤 Control Panel | | | | | | | | |
|---|-----------------------------|---------------------|---------------------|--------------------------|----------------------|------------------------|--------------------|------|
| File Edit View Favorites Tools Help | | | | | | | | |
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| Address Control Panel | | | | | | | | |
| | £ | | | | 2 | 112 | | |
| Control Panel | Accessibilit - y Options | Add/Rem Hardware | Add/Rem Programs | Administr Tools | Automatic Updates | Date/Time | Display | |
| Use the settings in Control Panel to personalize your computer. | کی Fax | Folder Options | A a Fonts | Gaming Options | internet Options | Keyboard | 🐠 Mail | |
| Select an item to view its description. | Ø | | | ų, | | | | |
| Windows 2000 Support | Mouse | and Dial | Modem | Options | Printers | Options | Configur | |
| | | | 0 | | | S | Soft | |
| | SAPCons Administr | Scanners and Ca | Scheduled Tasks | Sounds and Multimedia | System | Users and Passwords | XG Synth Driver | |
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Step 3 - Once the **Administrative Tools** folder opens, Double Click on the **Local Security Policy** Folder.

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|--|--------------------------|--------------|-----------|-------------|----------------|--|
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| Address Madministrative Tools | | | | | | |
| | Name 🔺 | Size | Туре | Modif | îed | |
| | Component Services | 1 KB | Shortcut | 04/10 | 0/2001 7:57 AM | |
| Administrative | Computer Managem | 2 KB | Shortcut | 08/03 | L/2002 3:52 PM | |
| Tools | - Byont Viewer | 2 KB | Shortcut | 04/10 | 0/2001 8:00 AM | |
| | Local Security Policy | 2 KB 2 KB | Shortcut | 08/03 | L/2002 3:50 PM | |
| Select an item to | ¹ Performance | 2 KB | Shortcut | 04/10 | 0/2001 8:00 AM | |
| view its description. | Server Extensions A | 1 KB | Shortcut | 05/04 | 1/2001 1:05 PM | |
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| Casalasi | | | | | | |
| See also: | | | | | | |
| My Network Places | | | | | | |
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| Local Sec | urity Settings | | | _ & × |
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| Action View | | Ş | | |
| Tree | Name | Description | | |
| Security Settir Account Po Local Polici Public Key SIP Security | Account Policies Local Policies Public Key Polic IP Security Poli | Password and account lock Auditing, user rights and s Internet Protocol Security | | |
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Step 4 - Open the Local Security Settings Window

Step 5 - Once the **Local Security Settings** window opens, Double Click on the **Security Options** Folder.

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Step 6 - Within the Security Options Folder, Locate the Folder(s) "Message text for users attempting to log on" and "Message title for users attempting to log on"

Double Click to open the folder "**Message title for users attempting to log on**", then Copy the file "**banner.txt**" from the (A:) drive and paste the file into that folder.

Then, Double Click to open the folder "**Message text for users attempting to log on**", then Copy the file "**securitytext.txt**" from the (A:) drive and paste the file into that folder.

| Local Security | urity Settings | | | _ B × |
|------------------|---|-------------|-------------------------------|----------|
| Action View | | | | |
| Tree | Policy A | Local Sett | Effective | <u> </u> |
| Security Settir | Additional restrictions for anonymous connections | None. Rel | None. Rel | |
| 🗉 🖼 Account Po | Allow server operators to schedule tasks (doma | Not defined | Not defined | |
| 🖻 🕮 Local Polici | 💐 Allow system to be shut down without having t | Enabled | Enabled | |
| 🗉 💷 Audit Pc | Allowed to eject removable NTFS media | Administr | Administr | |
| 🗉 💷 User Rig | Amount of idle time required before disconnecti | 15 minutes | 15 minutes | |
| Security | Audit the access of global system objects | Disabled | Disabled | |
| 🗉 🖻 Public Key | 💐 Audit use of Backup and Restore privilege | Disabled | Disabled | |
| IP Security | Automatically log off users when logon time ex | Enabled | Enabled | |
| · · · · | Clear virtual memory pagefile when system shu | Disabled | Disabled | |
| | Digitally sign client communication (always) | Disabled | Disabled | |
| | Digitally sign client communication (when possi | Enabled | Enabled | |
| | Digitally sign server communication (always) | Disabled | Disabled | |
| | Digitally sign server communication (when pos | Disabled | Disabled | |
| | Bisable CTRL+ALT+DEL requirement for logon | Not defined | Not defined | |
| | 🕮 Do not display last user name in logon screen | Disabled | Disabled | |
| | 🕮 LAN Manager Authentication Level | Send LM | Send LM | |
| | Message text for users attempting to log on | This com | This com | |
| | Message title for users attempting to log on | **NOTIC | **NOTIC | |
| | Number of previous logons to cache (in case do | 10 logons | 10 logons | |
| | Prevent system maintenance of computer acco | Disabled | Disabled | |
| | Prevent users from installing printer drivers | Disabled | Disabled | |
| | Prompt user to change password before expirat | 14 days | 14 days | |
| | Recovery Console: Allow automatic administrat | Disabled | Disabled | |
| • | Recovery Console: Allow floppy copy and acces | Disabled | Disabled | ~ |
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Step 7 - Close **all** Windows and return to the **Windows Desktop**. Check to see if the setting held by navigating to the **Control Panel Administrative Tools**, **Local Security Policy**, **Local Policies**, **Security Options** folder again and checking The Message Title and Message Text folder again. If necessary, copy and paste the appropriate file(s) to the message folder(s) again.

Close all windows and press the Ctrl, Alt, and Del, keys and log off the computer. Pressing the Ctrl, Alt, and Delete Key combination to logon will display the Security Banner.

APPENDIX

Sample Banner Text Files

1. Enter the name of your agency, save this section into a new text file on a floppy disc and call it "securitytext.txt".

This computer is the property of <enter your agency name here> and is for the use of authorized users only. Individuals using this computer system without authority, or in excess of their authority, are subject to having all of their activities on this system monitored and recorded by system personnel. In the course of monitoring, individuals improperly using this system, or in the course of system maintenance, the activities of authorized users may also be monitored. Anyone using this system expressly consents to such monitoring and is advised that if such monitoring reveals possible evidence of criminal activity, system personnel may provide the evidence of such monitoring to law enforcement officials.

2. Enter the name of your agency, save this section into a new text file on a floppy disc and call it "banner.txt".

NOTICE - PROPERTY OF THE <insert the name of your agency here>